

**Millcreek Township Trustees
Regular Meeting Minutes
April 6, 2026**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:00 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, and Scott Brackenridge

ATTENDEES: Lieutenant Jeremiah Brisson – Jerome Township Fire Department, Deputy Connor Swayne – Union County Sheriff's Office, Ron Todd, Joni Orders, Joanne Rausch, Arran Schultz, Cynthia Wolfe, Jeff Pieper

Meeting Minutes

Mr. Conroy asked for a motion to approve the public hearing minutes from March 2, 2026.

- **Resolution #2673:** motion to approve the minutes of the March 2, 2026 public hearing by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from March 2, 2026.

- **Resolution #2674:** motion to approve the minutes of the March 2, 2026 regular meeting by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

Jerome Township Fire Department

Lieutenant Brisson presented the monthly fire/EMS stats for March and other notable highlights for the department.

- EMS responses remain down to start the year but Fire responses increased.
- Final inspection of the new aerial/ladder truck is scheduled for April 16th with delivery occurring near the end of April. Extensive training will be required before putting the new truck in service. The in-service date may not be until the August timeframe.
- The tornado siren manufacturer conducted additional testing and maintenance to troubleshoot issues. A software upgrade should fix battery charging problems.

Union County Sheriff's Office

Deputy Swayne did not have anything specific to report but made himself available to take questions from the trustees and the public in attendance. The trustees and residents noted traffic speed as an ongoing concern.

Public Comment

A resident inquired about whether the speed limit on certain roads within the township could be reduced. Mr. Conroy noted that question had been passed along to Jeff Stauch, Union County Engineer. No response has been received at this time, but Mr. Stauch is planning to attend the regular township meeting in May and would be available for questions at that time.

Zoning

Zoning Commission

Joni Orders, Zoning Commission Chair, provided an update to the trustees.

- The Zoning Commission met on March 17th. Members discussed adding and updating definitions within *Chapter 20 – Definitions*, regarding data centers, battery energy storage systems, public service facilities and others. Updates to *Chapter 6 – District Regulations* were also reviewed. A public hearing is scheduled for April 21st to discuss these proposed changes to Chapters 6 and 20. Ongoing discussion was held regarding Chapters 5 and 12 as well.
- Ms. Orders presented an updated zoning fees schedule for 2026 to the trustees. This draft incorporates changes based on feedback received during the trustee's review at the February regular meeting. The trustees reviewed the updated draft and asked additional questions.

- **Resolution #2675:** motion to approve the updated zoning fees, as presented, by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

Board of Zoning Appeals

Ron Todd is following up to schedule the 2026 organizational meeting of the Board of Zoning Appeals. The date of April 16th is likely, but that date is being confirmed to ensure a quorum of the members can attend.

Zoning Administrator

Ron Todd, Zoning Administrator, provided an update to the trustees.

- Mr. Todd recently received zoning permits for new home construction and received messages and questions regarding lot splits and data centers, amongst various topics. He also provided updates of open enforcement actions related to zoning violations.
- Mr. Todd is talking to vendors to price the cost of printing booklets of the new land use growth plan.
- Scheduling of the annual inspection of the property at 12140 Watkins Road is upcoming soon.
- **Resolution #2676:** motion to accept the Zoning Administrator's report for March 2026 by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

Trustees

Mr. Jordan

- Building & Grounds Maintenance – A vendor to inspect the HVAC system at the township hall is being scheduled for early May. The lawn care company began mowing for the season last week. Mr. Jordan noted we should consider patching cracks in the asphalt parking lot of the township hall. The Engineer's Office may be able to complete this work if requested.

Mr. Long

Mr. Long was unable to attend tonight's meeting.

Mr. Conroy

- Cemetery Columbarium – The contract with Columbus Memorials was finalized. Our deposit to begin the project was received and the vendor initiated the order.
- LUC Planning Services – The contract with the LUC to provide planning services for additional support to our zoning commission was finalized after review of legal counsel and representatives from both Millcreek Township and the LUC. The trustees signed the final contract at tonight's meeting.

Other Business Items

Union County Engineer's Office

Mr. Brackenridge presented the annual agreement received from the Union County Engineer's Office to provide general maintenance and repair to our township roads.

- **Resolution #2677:** motion to sign an agreement with the Union County Engineer's Office to perform necessary maintenance and repair of Millcreek Township roads for 2026 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$12,432.42; Motor Vehicle License Tax \$91.43; Local Government Sales Tax \$1,883.29; LGF \$346.13; Motor Vehicle Permissive License Tax \$547.50. Sanda Class \$50.00 township hall rental. Jane Wright \$75.00 township hall rental. Robert Booher \$500.00 zoning permit. Marysville Municipal Court \$291.67 traffic fines. Star Ohio \$2,914.70.

The trustees duly noted the check sequence from the previous month ending with check #6646 and checks presented for approval at the current meeting beginning with check #6647. The trustees compared the accuracy of the expenditures/electronic fund

withdrawals and receipts to those listed in the minutes.

- **Resolution #2678:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2679:** motion to pay bills by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

	6647	Scott Brackenridge	1000-110-121	1,969.40
	6648	Keith Conroy	1000-110-111	326.86
	6648	Keith Conroy	2021-330-111	326.86
	6649	William Jordan	1000-110-111	578.21
	6649	William Jordan	2021-330-111	578.20
	6650	David Long	1000-110-111	508.83
	6650	David Long	2021-330-111	508.82
	6651	Ron Todd	1000-130-150	930.75
	6652	OPERS	1000-110-111	199.61
	6652	OPERS	1000-110-211	436.00
	6652	OPERS	1000-130-150	111.80
	6652	OPERS	2021-330-111	199.61
	6652	OPERS	2021-330-211	279.46
	Vouc	IRS	1000-110-111	182.95
	Vouc	IRS	1000-110-121	171.36
	Vouc	IRS	1000-110-212	138.88
	Vouc	IRS	1000-110-213	77.63
	Vouc	IRS	1000-130-150	38.84
	Vouc	IRS	2021-330-111	182.94
	Vouc	IRS	2021-330-213	28.95
	Vouc	Ohio Dept. Taxation	1000-110-111	31.81
	Vouc	Ohio Dept. Taxation	1000-110-121	77.84
	Vouc	Ohio Dept. Taxation	1000-130-150	19.84
	Vouc	Ohio Dept. Taxation	2021-330-111	31.80
	Vouc	School Dist. Income Tax	1000-110-111	17.93
	Vouc	School Dist. Income Tax	1000-110-121	21.32
	Vouc	School Dist. Income Tax	2021-330-111	17.91
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
P 8-26	6653	Tonya Jordan	1000-120-329	400.00
P 4-26	6654	Ohio Edison	1000-120-351	188.38
P 6-26	6655	Verizon Wireless	1000-130-341	49.32
B 7-26	6656	Clarity Tech Solutions	1000-110-599	130.30
P 2-26	6657	Union County Engineer	2021-330-420	442.92
P10-26	6658	Auditor of State	1000-110-313	876.00
B 1-26	6659	Sedgwick	1000-110-230	248.20
B21-26	6659	Sedgwick	2021-330-230	91.80
B12-26	6660	Nancy Orders	1000-130-330	150.00
B12-26	6661	Kevin Bryant	1000-130-330	185.00
B12-26	6662	Eryn Staats	1000-130-330	80.00
B12-26	6663	Jim Lawrenz	1000-130-330	80.00
B12-26	6664	Maryann Sweeney	1000-130-330	80.00
B12-26	6665	Bill Lynch	1000-130-330	80.00
P 7-26	6666	Spectrum Business	1000-120-329	145.70

Interest for the month is: \$22.19

Interest for the year is: \$63.61

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2680:** motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

X	X
Keith Conroy	Scott Brackenridge
Chairman	Fiscal Officer